



March 24, 2023

Subject: Changes Coming at Encorp on April 1, 2023

Dear Distributor,

We write to provide notice of upcoming changes relating to Encorp Atlantic Inc. ("**Encorp**") and the effect on your Distributor Agreement with Encorp ("**your Agreement**").

By way of background, as you may have heard, the existing New Brunswick Beverage Containers Program (under the *Beverage Containers Act*) is going to transition to a new Extended Producer Responsibility (EPR) program model. This new program will be overseen by Recycle NB and governed by the Designated Materials Regulation (under the *Clean Environment Act*). While the legislation has not been finalized, it is projected to come into force effective April 2024.

In anticipation of the new program, Encorp is in the process of transitioning its operations to a new not-for-profit organization. **The new not-for-profit organization was incorporated as a numbered company but, effective April 1, 2023, will change its name to *Encorp Atlantic / Encorp Atlantique*.**

The period of April 1, 2023, to March 31, 2024, will be a transition year. Once the new legislation has been finalized, we anticipate entering into new agreements with each Distributor (reflecting any necessary changes).

Until March 31, 2024, your current Agreement will remain in place. The key change will be that, effective April 1, 2023, the new not-for-profit organization will assume Encorp's rights and obligations and will act as your agent (on the same terms and conditions contained in your Agreement).

Please see page two (2) of this letter for instructions regarding collecting, reporting, and remitting deposits on beverage containers during this transition period.

We will keep you apprised as information becomes available.

In the meantime, if there are any questions or concerns, please do not hesitate to contact us.

Sincerely,

Colette Boucher, Financial Controller
Encorp Atlantic Inc.

Encorp Atlantic / Encorp Atlantique
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Moncton, NB, Canada E1C 1Y4

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Collecting, Reporting and Remitting Deposits on Beverage Containers to Encorp

Distributors will continue reporting and remitting deposits for non-alcohol beverage containers to Encorp using the same [Non-Alcohol Beverage Containers Deposit Remittance Form](#) they are already familiar with, which is available on Encorp's website at encorpatl.ca. The form is available as an electronic form and as a fillable PDF under the *Distributor's* menu. No changes will be made to this form.

Furthermore, the deposit amount on all non-alcoholic beverage containers will remain unchanged.

For deposit remittances collected before or on March 31, 2023: *

- Cheques – must be made payable – same as before – to “Encorp Atlantic Inc.”
- Electronic Funds Transfer – must be made - same as before - to Encorp Atlantic Inc.'s bank account.

For deposit remittances collected after April 1, 2023: *

- Cheques – must be made payable to the new not-for-profit organization in the name of “Encorp Atlantic.”
The mailing address will remain the same. You can use the street address (505-D St. George Street Moncton, NB E1C 1Y4) or postal box (PO Box 65 Moncton, NB E1C 8R9).
- Electronic Funds Transfer – must be made to the new not-for-profit organization in the name of “Encorp Atlantic” via this new bank account: **Transit No. 51614, Inst. No. 004, Account No. 5250172**

For this one time only, if your reporting period overlaps the months of March and April (for example, Sunday, March 26, 2023, to Saturday, April 22, 2023), you must submit **two separate deposit remittance forms and payments – one to “Encorp Atlantic Inc.” for all deposits collected up to March 31, 2023, and one at the end of your accounting period in April to the new not-for-profit organization in the name of “Encorp Atlantic.”*

Please ensure all deposit remittances to March 31, 2023, are reported, and paid, no later than April 14, 2023.

Note that deposit remittances collected on any alcohol beverage products that may be sold in your retail stores must continue to be reported and remitted to Alcool NB Liquor (ANBL). Please do not include these in your reporting to Encorp.

Reminder - Claims to Encorp

As per your Agreement, all Distributors have a 90-day period to make claims on improperly reported deposits. No claims after this period will be considered.

More Information

If you have any questions or concerns, please contact our accounting team (Pauline Nowlan - 506.389.7321 or pauline.nowlan@encorpatl.ca).

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